



## **Security**

### **Data Security**

VLOTech provides the same SSL protection used by online banking and government institutions. Data is encrypted at the storage level using industry proven algorithms.

We consistently audit our software to provide our clients with the most current security measures available. We believe that it is important for you to understand that nothing, from your locked office and paper-only filing cabinet all the way up to a high security government server, is 100% secure. Do not let anyone tell you otherwise.

The goal of data security is to make smart choices, backed by sound science, and to make the task of gaining unauthorized access to sensitive data greater than the benefit to be gained. We provide your VLO with the most current security measures available. Your day-to-day practices using your own computer equipment and mobile devices will also factor into the security of your VLO. VLOTech provides its clients with best practice tips for operating a VLO securely and will be happy to provide technology advice or suggestions for the hardware used to operate your VLO.

### **What access will VLOTech have to my VLO data?**

We will not access your VLO unless you contact us and request that we handle something specific on the site for you. If at any time we need to access a VLO, you will be notified ahead of time and the data will not be altered in any way. VLO data remains encrypted during software updates.

### **What happens to my VLO data if I decide to cancel my VLOTech service?**

We have a procedure in place to protect our customers. All of the data contained in your VLO will be either encrypted and emailed to you or mailed via certified mail on a CD or other medium, depending on the size of the file. The goal will be to have the data to you within 72 hours but no later than one week. The time it takes to get the data to you will depend upon the circumstances and the size of the data.